

**LEHIGH UNIVERSITY**  
**Petition to Terminate Housing Contract**

**Building:** \_\_\_\_\_  
**Apartment #** \_\_\_\_\_

**PETITION INFORMATION**

I hereby submit this Petition to Terminate Housing Contract. I understand the rules and regulations regarding termination of my Lehigh University Housing Contract, including the following terms of the General Provisions for Occupancy:

**TERMINATION OF CONTRACT BY OCCUPANT:** In order to terminate the Contract, an Occupant must send a Petition to Terminate Housing Contract to the Housing Services requesting termination at least thirty (30) days prior to the requested termination date. If the University agrees to terminate the Contract, the Occupant will be assessed a Contract Termination Fee equivalent to one month's rent, and any sums that the Occupant currently owes to the University shall become immediately due. The security deposit will be forfeited. Under this provision, the contact termination fee and forfeited security deposit will not be assessed if the occupant is no longer eligible for housing.

I understand that any family members or roommates staying with me are required to vacate my University assigned room or apartment no later than the Termination Date requested below. I further understand that my obligations and financial responsibility for the full term remain in effect until I am notified in writing by the Housing Services that my petition has been approved.

<b>Occupant Information</b>	
Name:	_____
Last	First
LIN:	_____
Email:	_____
Phone:	_____
Date Requesting Termination:	_____
(at least 30 days' notice is required)	
Reason for Termination:	<input type="checkbox"/> Graduation
	<input type="checkbox"/> Transferring
	<input type="checkbox"/> Moving to another location
	<input type="checkbox"/> Other _____
Forwarding Address:	_____

Signature of Occupant: \_\_\_\_\_ Date \_\_\_\_\_

Accepted for Lehigh University by: \_\_\_\_\_ Date \_\_\_\_\_